

HEALTHY NEW ALBANY



General Kids Club Information

Dates/Hours

June 1 - August 14 (weekly registration required) / 8:30-11:30 AM or 1:30-4:30 PM

8:30	Monday	Tuesday	Wednesday	Thursday	Friday
9:30	8:30-11:30 AM	8:30-11:30 AM	8:30-11:30 AM	8:30-11:30 AM	8:30-11:30 AM
10:30					
11:30					
12:30					
1:30					
2:30	1:30-4:30 PM	1:30-4:30 PM	1:30-4:30 PM	1:30-4:30 PM	1:30-4:30 PM
3:30					
4:30					

Families can choose to register for ONE session per week.

For example, if you register for the Tuesday/Thursday AM session your child will follow the YELLOW schedule, or if you register for the Monday/Wednesday/Friday PM session your child will follow the RED schedule.

If a child is registered for more than one session in a single week our staff will remove the child from the session of our choosing.

Children are welcome to attend multiple sessions throughout the summer (as long as they do not occur in the same week).

Ages

HNA Kids Club is for children ages 6-10.

Location

HNA Kids Club is located at the Heit Center for Healthy New Albany (150 W. Main St. New Albany, OH 43054).

Contact Information

HNA Kids Club program managers can be reached at:
programs@healthynewalbany.org or by calling 614-685-6345.





Registration & Permission/Health Forms

Registration

- Registration opens on Saturday, May 23 at 8:00 AM.
- Registration will close either on the Thursday prior to the start of a session or when a session is full.



Permission/Health Forms

All children must have a completed Permission/Health Care form to participate in the HNA Kids Club.

You will need the following information to complete the form: doctor name and phone number, dentist name and phone number, authorized pick-up names and phone numbers, list of any medications your child is CURRENTLY taking, list of any allergies your child has.

Cancellations

Kids Club cancellations must be made at least 7 days in advance. Cancellations made less than 7 days prior to the start date will not be refunded.

Covid-19 Sanitary Precautions

- EVERYONE who enters the Heit Center will undergo a daily health screening. The screening consists of a temperature check and questions related to symptoms and potential exposure to Covid-19. This includes all staff and participants.
- Social distancing will be observed during all activities. When possible, participants will work within a designated space that will be clearly marked and numbered (both indoors and outdoors).
- All supplies (markers, paintbrushes, fishing nets, etc) will be assigned to each participant for the week and disinfected at the end of each day.
- Children and staff will be required to **bring and wear a mask** while inside the Heit Center. Masks are optional when playing outdoors. If your child is not able to wear a mask for a medical reason please speak with the program manager BEFORE your child attends a program.
- Children and staff will be asked to wash their hands and/or use hand sanitizer regularly throughout the morning or afternoon.
- The Heit Center is following all local, State and CDC guidelines regarding sanitizing our building.

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Drop-Off/Pick-Up

Drop-Off

Parents/Guardians should arrive at HNA Kids Club no more than 10 minutes before the start of your program (8:30 AM or 1:30 PM). Staff members will not be available before 8:30 AM or 1:30 PM. Please remain in your car and line up starting at the Kids Club signage that will be in front of the Heit Center outdoor patio. Cars should form a line along the curb extending back towards Hudson 29.

A staff member will approach your car in a mask to administer a health screening that consists of a temperature check and series of questions related to symptoms and potential exposure to Covid-19. Please remain in your car with your child(ren) until the screening is complete and the staff member can walk your child inside. We recommend that everyone in your vehicle wear a mask during drop-off to keep our staff healthy. Please keep your child(ren) at home if he/she is showing any signs of illness.

Pick-Up

Pick-up will begin 10 minutes before the end of your program time (11:30 AM or 4:30 PM). All participants must be picked up no later than 10 minutes after your program ends. Please read and become familiar with our Late Pick-Up Policy. Children will be walked to their car ONE AT A TIME and the adult who is picking up will be asked to show photo ID and sign out each child. Only adults listed on the HNA Kids Club Permissions form will be allowed to sign out a child. Staff will wear masks when approaching the car and our pen will be sanitized after each use. We recommend that everyone in your vehicle wear a mask during pick-up to keep our staff healthy.

Early Pick-Up/Late Drop-Off

If you need early pick-up or late drop-off please contact our office at 614-685-6345 to arrange for someone to meet your car outside of our building. Please DO NOT enter the building without first speaking on the phone to a member of our staff.

Late Pick-Ups

We understand that sometimes things beyond your control may cause you to be late to pick up your child. The first time you are late our staff will remind you of our regular pick-up times (11:20-11:40 or 4:20-4:40). The second time you are late our staff will assess a \$5/minute fee that will be invoiced to you via email. Your child will not be permitted back in the program until the fee has been paid. Excessive and continued lateness may result in your child being removed from the program.

